

MINUTES OF WAPAKONETA CITY BOARD OF EDUCATION
REGULAR SESSION
WAPAKONETA HIGH SCHOOL
Tuesday, November 23, 2021
7:00 PM

The meeting of the Board of Education of the Wapakoneta City School District was called to order by President Joshua Little.

ROLL CALL

Upon the roll being called, the following were present:

BOARD MEMBERS:

Brian Cossel
Joshua Little
Ron Mertz
Gregg Ruppert
Willie Sammetinger

Also in attendance were Aaron Rex, Superintendent; Angie Sparks, Treasurer, and various District administrators and community members.

The Pledge of Allegiance was led by Joshua Little.

RETIREE RECOGNITION

Retiree Recognition - Recognize the following retiree: TRACY MCDONALD - Cafeteria worker since 1997

Mr. Aaron Rex, Superintendent, said a few words about Tracy. She started subbing in the cafeteria in 1992. She became a full-time employee at the High School in 1997. She went to the Middle School for two years from 2001-2003 and then finished her career at the high school. Her last day of work with the District was October 29. The cafeteria staff organized a little get together for her to let her know how much she'll be missed.

Tracy is always friendly and outgoing in the cafeteria. She is described as a very hard worker that always did whatever she was asked. She worked hard every day to prepare high quality meals for our students.

She was presented with a retirement gift from the Board of Education.

REPORTS TO THE BOARD

Middle School PBIS Team – Mr. Will Snyder, Middle School Principal, gave a brief overview on the PBIS Team at the Middle School and the District’s Bronze status that they received. He indicated that there are 15-16 staff members on the team. They spent time focusing on all the Middle School practices and tried to align them and determine how they could get better at some or drop them. They took a whole year to plan and then the next year they implemented. The SST6 recognized them with the Bronze status. He wanted a few members of the team to come speak because this is one of the better initiatives that the teachers have been involved with the whole time. They have been a major part of the planning and implementation and you can really see it in the Middle School building. It is really sticking well in the building because of that.

In addition, Dakota Brown, Amber Johns, Joni Wade, and Katie Dietrich were present and said a few words about the program. They indicated that the culture is changing at the Middle School to align more with their motto to be “Respectful, Responsible, and Safe.” The students’ behavior is changing in a positive way. They completed Tier I in order to achieve the Bronze status. They will work on Tier II and eventually Tier III, which involves community partners. Mr. Snyder indicated that once they receive Bronze status, that doesn’t automatically mean they stay at that level. They need to work hard each year in order to maintain that status and work towards the next level.

Mr. Ron Mertz, Board Member, asked how much work it will be to maintain Tier III – Gold status – if they reach it.

Mr. Will Snyder indicated that once you get the practices in place and continue to utilize them, then it is easy work. They just need to keep the consistency going. He indicated that they have a lot of the Silver status items in place. Now they need to figure out how to get it all aligned.

Ms. Amber Johns went into further explanation regarding the different tier levels and how they address different behavioral issues. As you reach higher tiers, less students are involved.

Mr. Kyle Cutnaw, Middle School Assistant Principal, spoke and said they had some grant money that allowed them to shadow at two different districts and do a zoom call with another. That helped them to realize all the systems they currently have in place, so now they just need to organize it and communicate it.

A handout outlining the PBIS system was provided and is attached to the minutes.

Update from Apollo Career Center – Mr. Keith Horner, Superintendent at Apollo Career Center, gave a brief update on Apollo. He thanked Aaron Rex, Scott Minnig, Doug Selvey, and the guidance department for all the work they do and the assistance they provide to Apollo. They send Apollo a lot of students. He outlined two programs they have that allow students to go into the workforce. In one program the students attend school half a day and then go to work the second half of the day. In the second program, students attend school for two weeks and then go spend time with an employer for two weeks. Employers like that because they get the student all day long.

Mr. Horner indicated that they are looking at adding an HVAC program and a seniors-only robotics class. They always talk with their community partners before adding new classes.

Mr. Horner wanted to let everyone know that there is a maintenance renewal levy on the ballot in fall of 2022. It brings in just over \$400,000 over 11 districts. It is not a new levy.

The All Boards Dinner is February 10, 2022.

A handout outlining some highlights was provided and is attached to the minutes.

Marketing Essentials – Ms. Carrie Knoch, Director of Student Achievement, presented information on the branding of the District that they have been working on with Marketing Essentials.

Mr. Aaron Rex stated that the other piece they worked on was with social media. Marketing Essentials gave them some guidelines on how to respond to posts and when to respond to posts. That was something we wanted as well because social media is a big piece of what we do...not only what it looks like, but how we respond to comments on our posts, both positive and negative.

Five-Year Forecast – Ms. Angie Sparks, Treasurer, gave a presentation on the five-year forecast, which is attached to the minutes.

EDUCATIONAL REPORTS

Educational reports are presented by administrators and are attached to the minutes.

Mr. Joshua Little, Board President, indicated that he attended the Veteran's Day program at the Middle School and he really enjoyed it. He thanked them for putting on the program. Mr. Aaron Rex agreed and indicated that it was really nice to see the number of Veterans that attended. The speaker did a great job as well.

ROUTINE BUSINESS

71-21 Member Gregg Ruppert moved, Member Brian Cossel seconded to approve the following items:

Approve minutes from the meeting held October 26, 2021.

Approve monthly financial reports.

Then and Now Purchase Orders

As required by the Ohio Revised Code 5705.41(D), the Board needs to approve the following then and now purchase orders, since the invoice dates are prior to the purchase order dates:

PO #	Check #	Vendor	Amount	Description	Invoice Date	PO Date
2201193	77333	Hume Contracting	\$3,750.00	Harmon Field Restroom additional work	10/28/21	11/1/21
2201153	77345	New Knoxville Supply	\$4,344.33	Middle School Hot Water Heater Emergency Leak	10/6/21	11/1/21
2200924	76995	Jostens	\$5,193.01	Senior Yearbooks	8/31/21	9/1/21
2201235	77384	Ohio FFA Association	\$3,179.00	FFA State and National Dues	10/26/21	11/1/21

Approve the Five-Year Forecast.

FY 22 Temporary Appropriation Modifications:

Approve the following FY 22 Temporary Appropriation Modifications:

FFA Fund (Fund 200-9214) - \$42,762.03

Class of 2022 (Fund 200-9922) - \$772.11

Accept donations from the following:

\$100 from an anonymous donor toward the Middle School Veteran's Day Program

\$500 from Wapakoneta Service Club to the FFA Program

Approve updates to the following Board Policies:

#0169.1 - Public Participation at Board Meetings

#1530 - Evaluation of Principals and Other Administrators

#2271 - College Credit Plus Program

#5111 - Eligibility of Resident/Nonresident Students

#5200 – Attendance

#5336 - Care of Students with Diabetes

#5464 - Early High School Graduation

#5722 - School-Sponsored Publications and Productions

#6114 - Cost Principles - Spending Federal Funds

#6160 - Tax Abatement

#7300 - Disposition of Real Property/Personal Property

#7450 - Property Inventory

#8330 - Student Records

#8400 - School Safety

#8600 – Transportation

#8651 - Nonroutine Use of School Buses

Astro Lanes Use Agreement:

Enter into a contract with Astro Lanes for use of their facilities by the Wapakoneta High School bowling teams for practices and meets, at a cost of \$1,500.00 per team per year, for the 2021-22, 2022-23, and 2023-24 seasons.

Agreement with ODEM At Auglaize Operating, LLC (formerly Auglaize Acres):

Enter into an agreement with ODEM At Auglaize Operating, LLC (formerly Auglaize Acres) for the use of Wapakoneta City Schools' facilities, whenever necessary, due to a disaster or emergency situation. The agreement will be in effect beginning November 18, 2021, and continuing for a period of one (1) year or until terminated in writing by either party.

Update of Job Description:

Approve a revision to the Custodian job description, with the deletion of the boiler's license requirement (copy included in minutes).

Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **carried 5 – 0**.

PERSONNEL MATTERS

72-21 Member Ron Mertz moved, Member Gregg Ruppert seconded to approve the following items:

Accept the following resignations:

JULIANNE BARNETT - cafeteria position only - effective 11/26/21

TRACY CHESS - effective 8/23/21

MIRANDA CUMMINS - effective 10/27/21

Approve the following employee leaves:

SHERI COTTRELL - approximately 6 weeks beginning 12/10/21

MELISSA NOGGLE - 11/1/21 through 11/5/21

NICK TRUESDALE - 10/22/21 through approximately 11/22/21

Employment of New Paraeducator:

Employ the following paraeducator on a limited contract for the remainder of the 2021-22 school year, pending satisfactory completion of all required paperwork:

ELISE ZINK - Wapakoneta High School - Step 4 - \$16.67 per hour - 5.92 hours per day - beginning 12/1/21.

Employment of New Cafeteria Workers:

Employ the following cafeteria workers on a limited contract for the remainder of the 2021-22 school year:

SHELLIE ADKINS - Step 2 - \$12.80 per hour - 2.75 hours per day - beginning 11/15/21

SARA WISENER - Step 2 - \$12.80 per hour - 2.75 hours per day - beginning 11/1/21

Employment of Tutor:

Approve the employment of the following Tutor for the 2021-22 school year, on an as-needed basis, at the rate of \$20 per hour, not to exceed five hours per week:

DOUGLAS ADAMS

Employment of New Custodians:

Employ the following custodians on a limited contract for the remainder of the 2021-22 school year:

PATRICK EWALD - High School - Step 1 - \$18.75 per hour + \$.30 3rd shift premium - beginning 12/13/21

LISA FORD - Middle School - Step 2 - \$19.25 per hour + \$.20 2nd shift premium - beginning 12/13/21

Hiring of Substitute Teachers for the 2021-22 School Year:

WHEREAS, pursuant to authority granted in Section 4 of Senate Bill 1, which was enacted by the 134th General Assembly and became effective as an emergency measure on October 28, 2021, the Board of Education may establish its own education requirements for individuals to serve as substitute teachers in the district during the 2021-22 school year;

and WHEREAS, the Wapakoneta City School District Board of Education desires to temporarily adopt modified education requirements for substitute teachers in accordance with the law during the current school year as a measure to help ensure availability of a sufficient number of substitute teachers.

THEREFORE, the Board of Education temporarily authorizes the employment of substitute teachers who do not hold post-secondary degrees, as is otherwise required pursuant to Ohio law and regulations, including Ohio Revised Code 3319.226 and 3319.30, Ohio Administrative Code Section 3301-23-44, and/or Board Policy 3120.04 - Employment of Substitutes, during the 2021-22 school year. In addition to fulfilling the educational requirements adopted by the Board of Education, an individual must be of good moral character and must have completed all required criminal background checks, as well as obtained a valid non-renewable temporary substitute teaching license issued by the Ohio Department of Education to serve as a substitute teacher in the district.

Employment of Substitutes:

Employ the following substitutes for the 2021-22 school year, pending satisfactory completion of criminal records checks:

JODIE ANDREWS – Teacher

FELICIA BACON – Teacher

MICHELLE BATES – Teacher

JEAN GILROY – Teacher

SABRINA GRUBB – Teacher

DAWN HEMLEBEN – Teacher

SAMANTHA KOENIG – Teacher

KARLA MICHEL-SUDHOFF – Teacher

PAIGE MILLER – Teacher

CASEY MINNIG – Teacher

EMMA REX – Teacher

KAYA SCHENK – Teacher

NAKINA SETTLAGE – Teacher

ASHLEY VAUGHN – Teacher

AMY ZWEZ – Teacher

JODIE ANDREWS – Paraeducator

JEAN GILROY – Paraeducator

CASEY MINNIG - Paraeducator

Employment of Athletic Workers

Employ the following athletic worker beginning with the 2021-22 school year and continuing until terminated by either the worker or Wapakoneta City Schools, and pending satisfactory completion of all paperwork:

ABAGAEL WOOD

Amendment of Supplemental Contract:

Amend Resolution #40-21 to update the position of ADAM WARNER - Assistant Swim Coach - from a full position to 25%. The updated salary is \$901.87.

Employ the following on supplemental contracts:

SUSAN HARROD - Assistant Swim Coach (75%) - Step 1 - \$2,090.69

DALLAS AMBOS - Middle School Wrestling Volunteer

Amendment of Resolution:

Amend Resolution #40-21 to reduce the 2021-22 extended service contract of MARK KOCH by 6 days.

2021-22 Extended Service Contract:

COURTNEY FIELDS - Guidance Counselor - 6 days

Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **carried 5 – 0**.

ADDITIONAL PERSONNEL ITEMS

73-21 Member Willie Sammetinger moved, Member Ron Mertz seconded to approve the following item:

WCA Memorandum of Understanding

Approve a Memorandum of Understanding with the Wapakoneta Classified Association, which will amend the Collective Bargaining Agreement dated July 1, 2021, through June 30, 2024, with respect to health insurance eligibility of an employee. (copy included in minutes)

Mr. Aaron Rex stated that this Memorandum of Understanding is executed with classified staff because one of our bus drivers gets insurance. She would like her hours reduced so she no longer qualifies for the insurance. It was a request by the employee. It will allow us to keep a bus driver on staff and is actually a cost savings to the District.

Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **carried 5 – 0**.

ANNOUNCEMENTS

The next regular meeting will be held on Tuesday, December 14, 2021, at 5:00 p.m. at the Gardenia Office, 1102 Gardenia Drive, Wapakoneta.

HEARING OF THE PUBLIC

Public hearing regarding the 2022-23 School Calendar.

EXECUTIVE SESSION

74-21 Member Willie Sammetinger moved, Member Gregg Ruppert seconded to approve to adjourn to Executive Session at 7:53 p.m. for the following purposes: appointment or employment of public employee, official, licensee, or regulated individual, unless the public employee, official, licensee, or regulated individual requests a public hearing; and to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance, or to negotiate with other political subdivisions respecting requests for economic development assistance; with no action to be taken.

Logan O’Neill was invited to take part in the executive session.

Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **carried 5 – 0**.

ADJOURNMENT

75-21 Member Gregg Ruppert moved, Member Willie Sammetinger seconded to exit executive session and adjourn the meeting at 9:00 p.m.

Upon a roll call vote being taken, the vote was: Aye: **5** Nay: **0**. The motion **carried 5 – 0**.

President

Secretary
